WEED UNION ELEMENTARY SCHOOL DISTRICT

Superintendent/Principal
Alisa Cummings

575 White Avenue
Weed, CA 96094
Phone: 530-938-6103
Fax: 530-938-2973
www.weedelementaryschool.com

Board Members
Michael Carpine
John Gaustad
Deborah Goltz
Byron Mathes
Debbie Moser

Weed Union Elementary School District
Governing Board: Regular Meeting
May 10, 2017; 7:00 PM
Weed Elementary School Library
Agenda and Order of Business

1. Closed Session Agenda **6:00 PM**

1.1. Members of the public have the opportunity to address the Board concerning the following Closed Session Agenda Items.

1.2. The Board will adjoin to address the following items in Closed Session:

1.2.1. Conference with Labor Negotiator (GC 54957.6): Certificated, Classified, and Unrepresented Bargaining Units: Alisa Cummings

Public Agenda 7:00 PM

2. Welcome/Roll Call/Pledge **3**

2.1. Disclosure of action in Closed Session, if any

2.1.1. May 10, 2017, Regular Board Meeting

2.2. Board Recognition of Students and Staff

2.2.1. Student of the Month

2.3. Weed Elementary School Green Team Presentation

3. Public Comment: At this time we would like to invite and welcome persons wishing to address the Board on any item except personnel. In the interest of order and time, presentations from the public are limited to 3 minutes per person, per topic (limit of 20 minutes per topic) **4**

3.1. Items on the Agenda

3.2. Items not on the Agenda

4. Consent Agenda **5**

4.1. Approve Minutes of the April 19, 2017 Regular Board Meeting **6 – 9**

4.2. Approve Fund Transfers and Warrants: $66,192.54 **10 – 17**

4.3. Approve AR 3543 Transportation Safety and Emergencies **18 – 24**

4.4. Approve Weed Union Elementary School District Transportation Safety Plan **25 – 30**

4.5. Approve BP 6154 Homework/Makeup Work **31 – 33**

4.6. Approve June 14, 2017 at 7:00 PM as the date/time for a Public Hearing on the 2017-2018 District Budget, LCAP and Educator Effectiveness Grant

5. Discussion Items

5.1.	2017-2018 Budget Guidelines and Assumptions	**34 – 36**
5.2.	Board Members to Volunteer to hand out 8th Grade Diplomas	
5.3.	Discuss Best Option for Portable 4/5	
5.4.	Discuss BP and AR 5141.52 Students Suicide Prevention	**37 – 40**
5.5.	Discuss revised 2017-2018 Academic Calendar	**41 – 46**
		47 – 48

6. Action Items

6.1	Approve Overnight trip for 8th Grade May 31-June 2	**49 – 50**

7. Reports **51**

7.1. Certificated Staff
7.2. Classified Staff
7.3. Superintendent/Principal Cummings

8. Board Comments

9. Adjournment Time:_____

To: Governing Board Members

2.1. Disclosure of action in Closed Session, if any
    2.1.1 May 10, 2017, Regular Board Meeting
2.2. Board Recognition of Students and Staff
    2.2.1. Student of the Month
2.3. Weed Elementary School Green Team Presentation

To: Governing Board Members

Subject: Board Agenda Item # 3.0 Public Comment:

At this time we would like to invite and welcome persons wishing to address the Board on any item except personnel. In the interest of order and time, presentations from the public are limited to 3 minutes per person, per topic (limit of 20 minutes per topic)
3.1 Items on the Agenda
3.2 Items not on the Agenda

May 10, 2017 Weed Union Elementary School District

To: Governing Board Members

Subject: Board Agenda Item # 4.0 Consent Items

Consent Items

4.1 Approve Minutes of the April 19, 2017 Regular Board Meeting
4.2 Approve Fund Transfers and Warrants: $66,192.54
4.3 Approve AR 3543 Transportation Safety and Emergencies
4.4 Approve Weed Union Elementary School District Transportation Safety Plan
4.5 Approve BP 6154 Homework/Makeup Work
4.6 Approve June 14, 2017 at 7:00 PM as the date/time for a Public Hearing on the 2017-2018 District Budget, LCAP and Educator Effectiveness Gran

Rationale: These are routine agenda items or agenda items that have been previously discussed. Any item may be removed to the action agenda item portion of the agenda by a Board member request.

Fiscal Impact: Various

Enclosures: Various documents

Superintendent's Recommendation: Approve

WEED UNION ELEMENTARY SCHOOL DISTRICT
Minutes of the Regular Meeting
April 19, 2017 – 7:00 p.m.
Weed Elementary School Library
575 White Avenue, Weed, CA 96094

DATE:	**April 19, 2017**
PLACE:	**WES Board Room**

1. Closed Session Agenda

Board President Goltz called the meeting to order at 6:00 PM. The Board convened in closed session. The Board reconvened in open session at 6:59 PM.

2. Welcome/Roll Call/Pledge

Trustees Present: Carpine, Gaustad, Goltz, Mathes, Moser
Trustees Absent: None

2.1. Disclosure of action in Closed Session, if any
2.1.1. January 11, 2017, Regular Board Meeting - None
2.2. Board Recognition of Students and Staff
2.2.1. Student of the Month – The Board recognized the Students of the Month for the month of March.

2.3. Public Hearings

2.3.1.1. Sun Shining Weed Classroom Teachers' Association's Initial Negotiation Proposal with Weed Elementary School District for the 2017-2018 School Year. The hearing opened at 7:03 PM. There were no comments and the hearing closed at 7:04 PM.

2.3.1.2. Sun Shining Weed Union Elementary School District's Initial Negotiation Proposal with WCTA for the 2017-2018 School Year. The hearing opened at 7:04 PM. There were no comments and the hearing closed at 7:05 PM.

2.3.1.3. Sun Shining CSEA's Chapter #391's Initial Negotiation Proposal with Weed Union Elementary School District for the 2017-2018 School Year. The hearing opened at 7:05 PM. There were no comments and the hearing closed at 7:06 PM.

2.3.1.4. Sun Shining Weed Union Elementary School District's Initial Negotiation Proposal with CSEA Chapter #391 for the 2017-2018 School Year. The hearing opened at 7:06 PM. There were no comments and the hearing closed at 7:07 PM.

3. **Public Comment:** At this time we would like to invite and welcome persons wishing to address the Board on any item except personnel. In the interest of order and time, presentations from the public are limited to 3 minutes per person, per topic (limit of 20 minutes per topic)
   3.1. Items on the Agenda - None
   3.2. Items not on the Agenda - None

4. **Consent Agenda**
   On a motion by Trustee Gaustad and second by Trustee Carpine, the Board voted unanimously to approve the Consent Agenda as presented.
   4.1. Approve Minutes of the March 8, 2017 Regular Board Meeting
   4.2. Approve Fund Transfers and Warrants: $158,680.30 + $93,391.41 + $29,553.11 = $281,624.82
   4.3. Approve Quarterly Report on Williams Uniform Complaints
   4.4. Approve Personnel Action Report

5. **Discussion Items**
   5.1. AR 3543 Transportation Safety and Emergencies - Superintendent/ Principal Cummings discussed adopting this Administrative Regulation. New laws state that a bus driver must check every seat before and after a route.
   5.2. Weed Union Elementary School District Transportation Safety Plan. – Our current Safety plan needs to be updated then added to the Parent Handbook and posted on the school website.
   5.3. BP 6154 Homework/Makeup Work – New language needs to be added to update this policy.
   5.4. Review and Update on the 2016-2017 LCAP Goals - Superintendent/Principal gave the bi-monthly LCAP update. She stated that a lot goes into the LCAP and we have met most goals. Next year she would like to change wording from "parent workshops" to "parent activities" in the hopes to have more parents attend.

6. **Action Items**
   6.1 Approve Resolution 16-17-07 Recognizing Day of the Teacher. On a motion by Trustee Gaustad and a second by Trustee Moser the Board approved Resolution 16-17-07 Recognizing May 2nd as Day of the Teacher. Motion carried unanimously.
   6.2 Approve Resolution 16-17-08 Recognizing Classified Employee Appreciation Week. On a motion by Trustee Gaustad and a second by Trustee Carpine the Board approved Resolution 16-17-08 Recognizing May 21 – 27th as Classified Employee Appreciation Week. Motion carried unanimously.

7. Reports

7.1. Certificated Staff – Stacy Fussell reported that they are finishing up with RTI. State testing will begin soon and she appreciates the technology that is available to all students as it will help with the testing process. Rachel Oates thanked the Board members, expressing her appreciation for their involvement and invited them to attend Kindergarten Graduation.

7.2. Classified Staff – Nancy Quigley reported that each child has their own Chromebook, recently our wireless accounts changed so students and teacher have different login accounts which allows for better control. She also reported that since we signed up for Go Guardian it has given her peace of mind being able to monitor the websites that the kids are on. Shawna Machado reported that the cafeteria will serve strawberry shortcake at the award night on April 25th.

7.3. Superintendent/Principal Cummings – Reported on the following items:

- Nancy did a Google training for teachers today
- Talk about Habitat for Humanity's lunch provided by Green Team and Cooking class
- Planning the 8th grade trip/graduation
- Choir field trips
- Easter Cub Character event
- 5 students in OC
- PD time on Monday-PBIS training, SCOE had an ELA review with staff, classified trained in CAASPP
- Awards night scheduled for April 25th @ 5:30
- 17 students in 5-8 doing track with Mrs. Blankenship
- CAASPP testing will start May 8th
- Kindergarten Round Up 5/4 @ 5:30
- May 15th District will provide lunch for all staff
- LCAPP update with stakeholders and working with SCOE-working with Amanda and then WCTA, CSEA
- ALICE training-Hall and myself May 11th and May 12th
- Update on Forest Reserves
- Discussion Item on the portable
- Survey data
- Dashboard training

3. Board Comments- None

4. Adjournment - The meeting was adjourned at 7:45 PM

Respectfully submitted,

Alisa Cummings
Superintendent and
Secretary to the Board

Attest:

Deborah Goltz, Board President

John Gaustad, Clerk

Batch # 0420

Siskiyou County Office of Education
Request for Warrant Processing

District # 34 District Name Weed Union Elementary School District

Fund #	Fund Name	District Total	Audited Total
01	General Fund	27,635.39	
11	Adult Education Fund		
12	Child Development Fund		
13	Cafeteria Fund	38,557.15	
14	Deferred Maintenance		
15	Pupil Transportation Equip Fund		
17	Special Reserve Fund Other Than Capital Outlay	XXXXXXXXXX	XXXXXXXXXX
25	Capital Facilities (Developer Fees) Fund		
30	State School Building/Lease Purchase Fund		
40	Special Reserve Capital Outlay Projects		
71	Retiree Benefit Fund		
	Batch Total	66192.54	

By order of the governing board, the Siskiyou County Office of Education is authorized to draw warrants to the claimants of said school district as per attached listing.

Trustee _____ Trustee _____

Trustee _____ Trustee _____

Trustee _____ Trustee _____

Trustee _____

District Superintendent Alisa Cummings

Board Approval Date _____ Mail _____ Hold _____

–For Siskiyou County Office of Education Use Only–

Audited By: _____ Audit Date: _____

BATCH: 0420 APRIL WARRANTS << Open >>
FUND : 01 GENERAL FUND

Vendor/Addr Remit name / Req Reference Date Description	Tax ID num	Deposit type / FD RESC Y OBJT GOAL FUNC SCH LOCAL T9MPS	ABA num / Account num	Liq Amt	Net Amount
200640/00 AFLAC					
PO-170132 04/01/2017 MARCH SUPPLEMENTAL INSURANCE		1 01-0000-0-9514-0000-0000-000-00000 NN P		601.25	601.25
TOTAL PAYMENT AMOUNT		601.25 *			601.25
006565/00 ALSCO					
PO-170023 03/31/2017 1396760 LAUNDRY		1 01-0000-0-5500-0000-8100-000-00000 NN P		364.39	364.39
PO-170023 04/14/2017 1402165 LAUNDRY		1 01-0000-0-5500-0000-8100-000-00000 NN P		364.39	364.39
TOTAL PAYMENT AMOUNT		728.78 *			728.78
200245/00 AMAZON					
PO-170249 03/09/2017 271326 RAMIREZ CLASSROOM SUPP		1 01-0000-0-4300-1110-1000-000-00000 NN P		163.97	163.97
PO-170249 03/15/2017 175099 RAMIREZ CLASSROOM SUPP		1 01-0000-0-4300-1110-1000-000-00000 NN F		12.34	10.95
PO-170257 03/16/2017 447569 MILLER CLASSROOM SUPP		1 01-0000-0-4300-1110-1000-000-00000 NN P		16.08	16.08
PO-170257 03/23/2017 634217 MILLER CLASSROOM SUPP		1 01-0000-0-4300-1110-1000-000-00000 NN F		112.36	112.56
PO-170263 03/24/2017 633882 MIDDLE SCHOOL SUPP		1 01-0000-0-4300-1110-1000-000-00000 1N F		79.54	73.99
TOTAL PAYMENT AMOUNT		377.55 *			377.55
TOTAL USE TAX AMOUNT		5.56			
006840/00 AMERIGAS					
PO-170053 03/31/2017 487157 PROPANE		1 01-0000-0-5500-0000-8100-000-00000 NN P		1,278.56	1,278.56
PO-170053 04/08/2017 780652 PROPANE		1 01-0000-0-5500-0000-8100-000-00000 NN P		1,743.69	1,743.69
PO-170053 04/08/2017 780665 PROPANE		1 01-0000-0-5500-0000-8100-000-00000 NN P		1,234.14	1,234.14
TOTAL PAYMENT AMOUNT		4,256.39 *			4,256.39
001425/00 AT&T					
PO-170055 03/19/2017 432703 PHONES		1 01-0000-0-5900-0000-2700-000-00000 NN P		60.74	60.74
PO-170055 03/19/2017 432703 PHONES		3 01-0000-0-8699-0000-2700-000-00000 NN M		0.00	7.82
TOTAL PAYMENT AMOUNT		52.92 *			52.92
200882/00 AT&T					
PO-170054 04/17/2017 ADD ENCUMBRANCE		1 01-0000-0-5900-0000-2700-000-00000 NN C		773.02	0.00
PO-170054 04/17/2017 ADD ENCUMBRANCE		1 01-0000-0-5900-0000-2700-000-00000 NN O		4,343.18-	0.00
PO-170054 03/19/2017 694304 CIRCUT CLOSEOUT		1 01-0000-0-5900-0000-2700-000-00000 NN P		2,966.60	2,966.60
PO-170054 04/01/2017 285306 PHONE/TI/MIS/VOICE		1 01-0000-0-5900-0000-2700-000-00000 NN P		347.20	347.20
PO-170054 04/01/2017 285307 PHONE/TI/MIS/VOICE		1 01-0000-0-5900-0000-2700-000-00000 NN P		111.66	111.66
TOTAL PAYMENT AMOUNT		3,425.46 *			3,425.46

Vendor/Addr Req	Remit name / Reference	Date	Description	Tax ID num / FD RESC Y OBJT GOAL FUNC SCH LOCAL T9MPS	Deposit type / ABA num / Account num	Liq Amt	Net Amount
156682/00	BOARD OF EQUALIZATION						
	PV-170258	04/17/2017	2017 Q1 FUEL TAX	01-0230-0-4300-0000-3600-000-00000 NN			6.40
			TOTAL PAYMENT AMOUNT	6.40 *			6.40
156840/00	BOARD OF EQUALIZATION						
	PV-170259	04/17/2017	2017 Q1 USE TAX	01-0000-0-9508-0000-0000-000-00000 NN			29.00
			TOTAL PAYMENT AMOUNT	29.00 *			29.00
200902/00	CARDMEMBER SERVICE						
	PV-170269	11/22/2016	BOARD MEMBER CONFERENCE	01-0000-0-5200-0000-7100-000-00000 NN			510.00
	PV-170270	02/23/2017	INTEREST	01-0000-0-5800-0000-7200-000-00000 NN			16.32
	PV-170271	01/24/2017	CREDIT CARD INTEREST	01-0000-0-5800-0000-7200-000-00000 NN			63.08
	PV-170272	03/23/2017	CREDIT CARD LATE FEES AND INTE	01-0000-0-5800-0000-7200-000-00000 NN			54.55
			TOTAL PAYMENT AMOUNT	643.95 *			643.95
200584/00	CED						
	PO-170258	04/06/2017	703337 MAINTENANCE SUPPLIES	1 01-0000-0-4300-0000-8100-000-00000 NN P		292.92	292.92
	PO-170258	03/23/2017	703329 MAINTENANCE SUPPLIES	1 01-0000-0-4300-0000-8100-000-00000 NN F		242.60	242.60
			TOTAL PAYMENT AMOUNT	535.52 *			535.52
176820/00	CITY OF WEED						
	PO-170013	04/01/2017	MARCH WATER	1 01-0000-0-5500-0000-8100-000-00000 NN P		170.13	170.13
	PO-170013	04/01/2017	MARCH WATER/SEWER/GARBAGE	1 01-0000-0-5500-0000-8100-000-00000 NN P		1,351.00	1,351.00
			TOTAL PAYMENT AMOUNT	1,521.13 *			1,521.13
200610/00	DATA MANAGEMENT INC.						
	PO-170264	03/27/2017	1390482 OFFICE SUPPLIES	1 01-0000-0-4300-0000-2700-000-00000 1N F		98.90	92.00
			TOTAL PAYMENT AMOUNT	92.00 *			92.00
			TOTAL USE TAX AMOUNT	6.92			
200522/00	GAUSTAD, JOHN						
	PO-170021	04/06/2017	REIMBURSE BM INSURANCE	1 01-0000-0-9514-0000-0000-000-00000 NN P		410.18	410.18
			TOTAL PAYMENT AMOUNT	410.18 *			410.18

Vendor/Addr / Req	Remit name / Reference	Date	Description	Tax ID num / Deposit type	ABA num / Account num								Liq Amt	Net Amount
					FD	RESC	Y	OBJT	GOAL	FUNC	SCH	LOCAL	T9MPS	
200001/00	HUE & CRY SECURITY SYSTEMS													
	PO-170024	04/18/2017	622429 FIRE ALARM MONITORING	2	01	0000	0	5500	0000	8100	000	00000	NN F	130.80	130.80
	PO-170024	04/18/2017	622429 FIRE ALARM INSPECTION	1	01	0000	0	5600	0000	8100	000	00000	NN F	678.00	678.00
			TOTAL PAYMENT AMOUNT	808.80 *											808.80
119783/00	OFFICE DEPOT													
	PO-170260	03/24/2017	162001 OFFICE SUPPLIES	1	01	0000	0	4300	0000	2700	000	00000	NN P	70.91	70.91
	PO-170260	03/24/2017	349001 OFFICE SUPPLIES	1	01	0000	0	4300	0000	2700	000	00000	NN F	27.48	27.48
	PO-170261	03/27/2017	598001 TEACHER PAPER	1	01	0000	0	4300	1110	1000	000	00000	NN F	515.83	515.83
	PO-170266	04/03/2017	697001 DISTRICT SUPPLIES	1	01	0000	0	4300	0000	7200	000	00000	NN F	123.58	123.58
	PO-170267	04/03/2017	216001 POLONI CLASSROOM SUPP	1	01	0000	0	4300	1110	1000	000	00000	NN F	69.75	69.75
			TOTAL PAYMENT AMOUNT	807.55 *											807.55
121420/00	ORIENTAL TRADING COMPANY INC.													
	PO-170253	03/29/2017	029428 JORDAN CLASSROOM SUPP	1	01	6500	0	4300	5770	1120	000	00000	1N F	122.14	112.74
			TOTAL PAYMENT AMOUNT	112.74 *											112.74
			TOTAL USE TAX AMOUNT	8.48											
123000/00	PACIFIC POWER													
	PO-170075	04/10/2017	MARCH POWER	1	01	0000	0	5500	0000	8100	000	00000	NN P	4,903.54	4,903.54
			TOTAL PAYMENT AMOUNT	4,903.54 *											4,903.54
137873/00	ROOT AUTOMATION													
	PV-170260	04/01/2017	142620 APRIL INTERNET ACCESS	01-0000-0-5900-0000-2700-000-00000 NN											1,245.00
	PV-170260	04/01/2017	142620 APRIL INTERNET ACCESS	01-0000-0-8699-0000-2700-000-00000 NN											1,120.50
			TOTAL PAYMENT AMOUNT	124.50 *											124.50
149460/00	SISKIYOU COUNTY OFFICE OF EDU													
	PV-170261	03/31/2017	170996 2017-18 DOC TRACKING	01-0000-0-5800-0000-7200-000-00000 NN											195.00
	PV-170262	03/31/2017	171036 2016-17 SISNET INTERNET	01-0000-0-5800-1110-2460-000-00000 NN											809.30
			TOTAL PAYMENT AMOUNT	1,004.30 *											1,004.30

Vendor/Addr Req	Remit name / Reference	Date	Description	Tax ID num	Deposit type	FD	RESC	Y	OBJT	GOAL	FUNC	SCH	LOCAL	T9MPS	Liq Amt	Net Amount
150160/00	SISKIYOU UNION HIGH SCH DIST															
	PV-170263	03/13/2017	JAN-MARCH Bm INSURANCE DM		01-0000-0-9514-0000-0000-000-00000			NN								985.89
	PV-170263	03/13/2017	JAN-MARCH BM INSURANCE DG		01-0000-0-9514-0000-0000-000-00000			NN								1,737.51
	PV-170263	03/13/2017	JAN-FEB RETIREE INSURANCE		01-0000-0-9514-0000-0000-000-00000			NN								404.80
			TOTAL PAYMENT AMOUNT		3,128.20 *											3,128.20
151430/00	SKINNER'S TRUCK REPAIR															
	PO-170130	03/27/2017	44332 BUS 12 REPAIRS		1 01-0230-0-5600-0000-3600-000-00000			NN						P	460.40	460.40
	PO-170130	03/27/2017	44333 BUS 98 REPAIRS		1 01-0230-0-5600-0000-3600-000-00000			NN						P	125.90	125.90
	PO-170130	03/30/2017	44380 BUS 92 REPAIRS		1 01-0230-0-5600-0000-3600-000-00000			NN						P	125.90	125.90
			TOTAL PAYMENT AMOUNT		712.20 *											712.20
176800/00	SOLANO'S HOME IMPROVEMENT CNT															
	PO-170012	03/31/2017	641903 MAINTENANCE SUPPLIES		1 01-0000-0-4300-0000-8100-000-00000			NN						P	40.99	40.99
	PO-170012	04/04/2017	642113 MAINTENANCE SUPPLIES		1 01-0000-0-4300-0000-8100-000-00000			NN						P	51.99	51.99
	PO-170012	04/03/2017	642046 MAINTENANCE SUPPLIES		1 01-0000-0-4300-0000-8100-000-00000			NN						P	22.49	22.49
	PO-170012	04/10/2017	642484 MAINTENANCE SUPPLIES		1 01-0000-0-4300-0000-8100-000-00000			NN						P	5.39	5.39
	PO-170012	04/11/2017	642572 MAINTENANCE SUPPLIES		1 01-0000-0-4300-0000-8100-000-00000			NN						P	55.60	55.60
	PO-170012	04/11/2017	642598 MAINTENANCE SUPPLIES		1 01-0000-0-4300-0000-8100-000-00000			NN						P	64.70	64.70
	PO-170012	04/12/2017	642664 MAINTENANCE SUPPLIES		1 01-0000-0-4300-0000-8100-000-00000			NN						P	35.07	35.07
	PO-170012	04/12/2017	642630 MAINTENANCE SUPPLIES		1 01-0000-0-4300-0000-8100-000-00000			NN						P	39.56	39.56
	PO-170012	04/13/2017	642708 MAINTENANCE SUPPLIES		1 01-0000-0-4300-0000-8100-000-00000			NN						P	13.49	13.49
	PO-170012	04/13/2017	642735 MAINTENANCE SUPPLIES		1 01-0000-0-4300-0000-8100-000-00000			NN						M	0.00	2.88
	PO-170012	03/27/2017	641578 MAINTENANCE SUPPLIES		1 01-0000-0-4300-0000-8100-000-00000			NN						P	45.13	45.13
			TOTAL PAYMENT AMOUNT		371.53 *											371.53
200496/00	STANDARD INSURANCE COMPANY															
	PO-170002	03/20/2017	APRIL LIFE INSRUANCE		1 01-0000-0-9514-0000-0000-000-00000			NN						P	30.95	30.95
	PV-170268	03/20/2017	APRIL SUPPLEMENTAL INSURANCE		01-0000-0-9514-0000-0000-000-00000			NN								110.67
			TOTAL PAYMENT AMOUNT		141.62 *											141.62
200588/00	U.S. BANK EQUIPMENT FINANCE															
	PO-170022	04/01/2017	157789 COPIERS LEASE		1 01-1100-0-5600-1110-1000-000-00000			NN						P	2,406.46	2,406.46
			TOTAL PAYMENT AMOUNT		2,406.46 *											2,406.46

Vendor/Addr Remit name / Req Reference Date Description	Tax ID num	Deposit type / FD RESC Y OBJT GOAL FUNC SCH LOCAL T9MPS	ABA num / Account num	Liq Amt	Net Amount
200977/00 VERIZON					
PV-170264 03/23/2017 705467 PHONE		01-0000-0-5900-0000-2700-000-00000 NN			94.79
TOTAL PAYMENT AMOUNT			94.79 *		94.79
200855/00 WORLD TELECOM					
PV-170265 04/13/2017 16686 PHONE REPAIRS		01-0000-0-5900-0000-2700-000-00000 NN			338.63
TOTAL PAYMENT AMOUNT			338.63 *		338.63
TOTAL FUND PAYMENT			27,635.39 **		27,635.39
TOTAL USE TAX AMOUNT			20.96		

Vendor/Addr Req	Remit name / Reference	Date	Description	Tax ID num	Deposit type	FD	RESC	Y	OBJT	GOAL	FUNC	SCH	LOCAL	T9MPS	Liq Amt	Net Amount
200640/00	AFLAC															
	PO-170132	04/01/2017	MARCH SUPPLEMENTAL INSURANCE			2	13-0000-0-9514-0000-0000-000-00000	NN	P						131.68	131.68
			TOTAL PAYMENT AMOUNT		131.68 *											131.68
200902/00	CARDMEMBER SERVICE															
	PV-170270	02/23/2017	SHARP CONFERENCE				13-5310-0-5200-0000-3700-000-00000	NN								600.00
	PV-170270	02/23/2017	SHARP CONFERENCE FLIGHT				13-5310-0-5200-0000-3700-000-00000	NN								357.60
	PV-170270	02/23/2017	SHARP CONFERENCE HOTEL				13-5310-0-5200-0000-3700-000-00000	NN								178.88
			TOTAL PAYMENT AMOUNT		1,136.48 *											1,136.48
200583/00	FRANZ FAMILY BAKERIES															
	PO-170104	03/28/2017	208703 BREAD PRODUCTS			1	13-5310-0-4700-0000-3700-000-00000	NN	P						68.40	68.40
	PO-170104	04/04/2017	209403 BREAD PRODUCTS			1	13-5310-0-4700-0000-3700-000-00000	NN	P						120.32	120.32
			TOTAL PAYMENT AMOUNT		188.72 *											188.72
200628/00	NORTH SISKIYOU DAIRY															
	PO-170105	03/27/2017	96297 MILK PRODUCTS			1	13-5310-0-4700-0000-3700-000-00000	NN	P						245.60	245.60
	PO-170105	04/03/2017	96472 MILK PRODUCTS			1	13-5310-0-4700-0000-3700-000-00000	NN	P						244.39	244.39
	PO-170105	04/17/2017	96792 MILK PRODUCTS			1	13-5310-0-4700-0000-3700-000-00000	NN	P						269.60	269.60
			TOTAL PAYMENT AMOUNT		759.59 *											759.59
200636/00	SHARP, MARIA															
	PV-170266	04/05/2017	REIMBURSE FOOD SERVICE SUPPLIE				13-5310-0-4300-0000-3700-000-00000	NN								38.70
			TOTAL PAYMENT AMOUNT		38.70 *											38.70
200496/00	STANDARD INSURANCE COMPANY															
	PO-170002	03/20/2017	APRIL LIFE INSURANCE			2	13-5310-0-9514-0000-0000-000-00000	NN	P						3.20	3.20
			TOTAL PAYMENT AMOUNT		3.20 *											3.20
200112/00	SYSCO															
	PO-170071	03/27/2017	185635 FOOD SERVICE SUPPLIES			1	13-5310-0-4300-0000-3700-000-00000	NN	P						138.42	138.42
	PO-170071	04/03/2017	197481 FOOD SERVICE SUPPLIES			1	13-5310-0-4300-0000-3700-000-00000	NN	P						18.23	18.23
	PO-170071	04/17/2017	215638 FOOD SERVICE SUPPLIES			1	13-5310-0-4300-0000-3700-000-00000	NN	P						32.45	32.45
	PO-170071	03/03/2017	155759 FOOD SERVICE SUPPLIES			2	13-5310-0-4700-0000-3700-000-00000	NN	M						0.00	18.96

Vendor/Addr Remit name / Req Reference Date Description	Tax ID num	Deposit type	ABA num Account num FD RESC Y OBJT GOAL FUNC SCH LOCAL T9MPS		Liq Amt	Net Amount
200112 (CONTINUED)						
PO-170071 03/27/2017 185633 FOOD SERVICE SUPPLIES		2	13-5310-0-4700-0000-3700-000-00000	NN P	230.17	230.17
PO-170071 03/27/2017 185635 FOOD SERVICE SUPPLIES		2	13-5310-0-4700-0000-3700-000-00000	NN P	1,665.10	1,665.10
PO-170071 04/03/2017 197481 FOOD SERVICE SUPPLIES		2	13-5310-0-4700-0000-3700-000-00000	NN P	1,466.12	1,466.12
PO-170071 04/03/2017 197479 FOOD SERVICE SUPPLIES		2	13-5310-0-4700-0000-3700-000-00000	NN P	87.54	87.54
PO-170071 04/17/2017 215638 FOOD SERVICE SUPPLIES		2	13-5310-0-4700-0000-3700-000-00000	NN P	2,067.37	2,067.37
PO-170071 04/17/2017 215636 FOOD SERVICE SUPPLIES		2	13-5310-0-4700-0000-3700-000-00000	NN P	200.06	200.06
PO-170072 03/27/2017 185634 CACFP SUPPLIES		1	13-5320-0-4300-0000-3700-000-00000	NN P	15.42	32.68
PO-170072 04/18/2017 ADD ENCUMBRANCE		1	13-5320-0-4300-0000-3700-000-00000	NN C	0.00	0.00
PO-170072 04/18/2017 ADD ENCUMBRANCE		1	13-5320-0-4300-0000-3700-000-00000	NN O	500.00-	0.00
PO-170072 04/03/2017 197480 CACFP SUPPLIES		1	13-5320-0-4300-0000-3700-000-00000	NN P	19.09	19.09
PO-170072 03/27/2017 185634 CACFP SUPPLIES		2	13-5320-0-4700-0000-3700-000-00000	NN P	337.52	337.52
PO-170072 04/03/2017 197480 CACFP SUPPLIES		2	13-5320-0-4700-0000-3700-000-00000	NN P	277.55	277.55
PO-170072 04/17/2017 215637 CACFP SUPPLIES		2	13-5320-0-4700-0000-3700-000-00000	NN P	466.31	466.31
TOTAL PAYMENT AMOUNT			7,019.65 *			7,019.65
200091/00 WEED UNION ELEMENTARY SCHOOL						
PV-170267 04/18/2017 DUE TO FUND 01 FROM FUND 13			13-5310-0-9610-0000-0000-000-00000	NN		29,279.13
TOTAL PAYMENT AMOUNT			29,279.13 *			29,279.13
TOTAL FUND PAYMENT			38,557.15 **			38,557.15
TOTAL BATCH PAYMENT			66,192.54 ***		0.00	66,192.54
TOTAL USE TAX AMOUNT			20.96			
TOTAL DISTRICT PAYMENT			66,192.54 ****		0.00	66,192.54
TOTAL USE TAX AMOUNT			20.96			
TOTAL FOR ALL DISTRICTS:			66,192.54 ****		0.00	66,192.54
TOTAL USE TAX AMOUNT			20.96			

Number of warrants to be printed: 34, not counting voids due to stub overflows.

Transportation Safety And Emergencies

Business and Noninstructional Operations

Cautionary Notice: Government Code 17581.5 relieves districts from the obligation to perform specified mandated activities when the Budget Act does not provide reimbursement during that fiscal year. The Budget Act of 2016 (SB 826, Ch. 23, Statutes of 2016) extends the suspension of these requirements through the 2016-17 fiscal year. As a result, certain provisions of the following administrative regulation related to transportation safety plans and safety instruction for students may be suspended.

Each day, prior to driving a school bus, each school bus driver shall inspect the bus to ensure that it is in safe operating condition and equipped as required by law and that all equipment is in good working order. At the completion of each day's work, the driver shall prepare and sign a written report of the condition of the equipment specified in 13 CCR 1215. The report shall indicate any defect or deficiency discovered by or reported to the driver which would affect safe operation or result in mechanical breakdown of the bus or, if no defect or deficiency was discovered or reported, shall so indicate. Any defect or deficiency that would affect safe operation shall be repaired prior to operating the bus. (13 CCR 1215)

(cf. 3540 - Transportation)
(cf. 3541.1 - Transportation for School-Related Trips)
(cf. 3542 - School Bus Drivers)

Passenger Restraint Systems

The Superintendent or designee shall ensure that any school bus or student activity bus which is purchased or leased by the district is equipped with a combination pelvic and upper torso passenger restraint system at all designated seating positions if that bus: (Vehicle Code 27316, 27316.5; 13 CCR 1201)

1. Is a Type 1 school bus manufactured on or after July 1, 2005 which is designed for carrying more than 16 passengers and the driver

2. Is a Type 2 school bus or student activity bus manufactured on or after July 1, 2004 which meets one of the following criteria:

a. Is designed for carrying 16 or fewer passengers and the driver

b. Has a manufacturer's vehicle weight rating of 10,000 pounds or less and is designed for carrying not more than 20 passengers and the driver

The Superintendent or designee shall prioritize the allocation of school buses purchased, leased, or contracted to ensure that elementary students receive first priority for new school buses equipped with passenger restraint systems whenever feasible.

When a school bus or student activity bus is equipped with a passenger restraint system, all passengers shall use the passenger restraint system. (5 CCR 14105)

Bus drivers shall be instructed regarding procedures to enforce the proper use of the passenger restraint system. Students who fail to follow instructions of the bus driver may be subject to discipline, including suspension of riding privileges, in accordance with Board policy and administrative regulations.

(cf. 5131.1 - Bus Conduct)
(cf. 5144 - Discipline)

Fire Extinguishers

Each school bus shall be equipped with at least one fire extinguisher located in the driver's compartment which meets the standards specified in law. In addition, a wheelchair school bus shall have another fire extinguisher placed at the wheelchair loading door or emergency exit. All fire extinguishers shall be regularly inspected and serviced in accordance with regulations adopted by the State Fire Marshal. (Education Code 39838; 13 CCR 1242; 19 CCR 574-575.3)

Electronic Communications Devices

A bus driver is prohibited from driving a school bus or student activity bus while using a wireless telephone or other electronic wireless communications device except for work-related or emergency purposes, including, but not limited to, contacting a law enforcement agency, health care provider, fire department, or other emergency service agency or entity. In any such permitted situation, the driver shall only use a wireless telephone or device that is specifically designed and configured to allow voice-operated and hands-free operation or a function that requires only a single swipe or tap of the driver's finger provided the device is mounted on the windshield, dashboard, or center console of the bus. (Vehicle Code 23123.5, 23125)

Safe Bus Operations

School buses and student activity buses shall not be operated whenever the number of passengers exceeds bus seating capacity, except when necessary in emergency situations which require that individuals be transported immediately to ensure their safety. (Education Code 39834)

(cf. 3516 - Emergencies and Disaster Preparedness Plan)

School bus operations shall be limited when atmospheric conditions reduce visibility on the

roadway to 200 feet or less during regular home-to-school transportation service. Bus drivers for school activity trips may discontinue bus operation whenever they determine that it is unsafe to continue operation because of reduced visibility. (Vehicle Code 34501.6)

Unauthorized Entry

The Superintendent or designee may place a notice at bus entrances that warns against unauthorized entry. The driver or another school official may order any person to disembark if that person enters a bus without prior authorization. (Education Code 39842; 13 CCR 1256.5)

(cf. 3515.2 - Disruptions)

Transportation Safety Plan for Boarding and Exiting Buses

The Superintendent or designee shall develop a transportation safety plan containing procedures for school personnel to follow to ensure the safe transport of students. The plan shall address all of the following: (Education Code 39831.3)

1. Determining if students in grades prekindergarten through 8 require an escort to cross a private road or highway at a bus stop pursuant to Vehicle Code 22112

2. Procedures for all students in grades prekindergarten through 8 to follow as they board and exit the bus at their bus stops

3. Boarding and exiting a school bus at a school or other trip destination

4. Procedures to ensure that a student is not left unattended on a school bus, student activity bus, or youth bus

Such procedures shall include, on or before the beginning of the 2018-19 school year, the installation of a child safety alert system at the interior rear of each bus that requires the driver to either manually contact or scan the device, thereby prompting the driver to inspect the entirety of the interior of the vehicle before exiting. A student activity bus may be exempt from this requirement under the conditions specified in Vehicle Code 28160.

5. Procedures and standards for designating an adult chaperone, other than the driver, to accompany students on a school activity bus

A copy of the plan shall be kept at each school site and made available upon request to the California Highway Patrol (CHP). (Education Code 39831.3)

Parental Notifications

The Superintendent or designee shall provide written safety information to the parents/guardians of all students in grades prekindergarten through 6 who have not previously been transported in a

district school bus or student activity bus. This information shall be provided upon registration and shall contain: (Education Code 39831.5)

1. A list of school bus stops near each student's home

2. General rules of conduct at school bus loading zones

3. Red light crossing instructions

4. A description of the school bus danger zone

5. Instructions for safely walking to and from school bus stops

(cf. 5145.6 - Parental Notifications)

Student Instruction

Students who are transported in a school bus or student activity bus shall receive instruction in school bus emergency procedures and passenger safety as follows: (Education Code 39831.5; 5 CCR 14102)

1. Each year, all students who receive home-to-school transportation in a school bus shall be provided appropriate instruction in safe riding practices and emergency evacuation drills.

2. At least once each school year, all students in grades prekindergarten through 8 who receive home-to-school transportation shall receive safety instruction which includes, but is not limited to:

a. Proper loading and unloading procedures, including escorting by the driver

b. How to safely cross the street, highway, or private road

c. In school buses with passenger restraint systems, instruction in the use of such systems as specified in 5 CCR 14105, including, but not limited to, the proper fastening and release of the passenger restraint system, acceptable placement of passenger restraint systems on students, times at which the passenger restraint systems should be fastened and released, and acceptable placement of the passenger restraint systems when not in use

d. Proper passenger conduct

e. Bus evacuation procedures
f. Location of emergency equipment

As part of this instruction, students shall evacuate the school bus through emergency exit doors. Instruction also may include responsibilities of passengers seated next to an emergency exit.

Each time the above instruction is given, the following information shall be documented:

a. District name

b. School name and location

c. Date of instruction

d. Names of supervising adults

e. Number of students participating

f. Grade levels of students

g. Subjects covered in instruction

h. Amount of time taken for instruction

i. Bus driver's name

j. Bus number

k. Additional remarks

This documentation shall be kept on file at the district office or the school for one year and shall be available for inspection by the CHP.

(cf. 3580 - District Records)

3. Before departing on a school activity trip, all students riding on a school bus or student activity bus shall receive safety instruction which includes, but is not limited to, the location of emergency exits and the location and use of emergency equipment. This instruction also may include responsibilities of passengers seated next to an emergency exit.

Bus Accidents

In the event of a school bus accident, the driver shall immediately notify the CHP and the Superintendent or designee. The driver shall not leave the immediate vicinity of the bus to seek aid unless necessary. (13 CCR 1219)

The Superintendent or designee shall maintain a report of each accident that occurred on public or private property involving a school bus with students aboard. The report shall contain pertinent details of the accident and shall be retained for 12 months from the date of the accident. If the accident was not investigated by the CHP, the Superintendent or designee shall forward a

copy of the report to the local CHP within five work days of the date of the accident. (13 CCR 1234)

The Superintendent or designee shall review all investigations of bus incidents and accidents to develop preventative measures.

(cf. 4112.42/4212.42/4312.42 - Drug and Alcohol Testing for School Bus Drivers)

Legal Reference:
EDUCATION CODE
39830-39843 Transportation, school buses
39860 Contract for transportation; requirement that student not be left unattended
51202 Instruction in personal and public health and safety
PENAL CODE
241.3 Assault against school bus driver
243.3 Battery against school bus driver
VEHICLE CODE
415 Definition of motor vehicle
545-546 Definition of school bus and student activity bus
22112 Loading and unloading passengers
23123.5 Use of wireless telephone or communications device while driving; exceptions
23125 Use of wireless telephone prohibited while driving school bus
27316-27316.5 Passenger restraint systems
28160 Child safety alert system
34500 California Highway Patrol responsibility to regulate safe operation of school buses
34501.5 California Highway Patrol responsibility to adopt rules re: safe operation of school buses
34501.6 School buses; reduced visibility
34508 California Highway Patrol responsibility to adopt rules re: equipment and bus operations
CODE OF REGULATIONS, TITLE 5
14100-14105 School buses and student activity buses
CODE OF REGULATIONS, TITLE 13
1200-1293 Motor carrier safety
2480 Airborne toxic control measure; limitation on bus idling
CODE OF REGULATIONS, TITLE 19
574-575.3 Inspection and maintenance of fire extinguishers
CODE OF FEDERAL REGULATIONS, TITLE 49
571.1-571.500 Motor vehicle standards, including school buses

Management Resources:
CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS
Passenger Restraints Frequently Asked Questions
WEB SITES
California Association of School Business Officials: http://www.casbo.org
American School Bus Council: http://www.americanschoolbuscouncil.org

California Association of School Transportation Officials: http://www.castoways.org
California Department of Education, Office of School Transportation:
http://www.cde.ca.gov/ls/tn
California Highway Patrol: http://www.chp.ca.gov
National Transportation Safety Board: http://www.ntsb.gov
U.S. Department of Transportation, National Highway Traffic Safety Administration:
http://www.nhtsa.dot.gov

WEED UNION ELEMENTARY SCHOOL DISTRICT
TRANSPORTATION SAFETY PLAN
Board Approved 04/10/17

Designation of School Bus Stops

1. Designated stops

School bus stops made for receiving and discharging pupils shall be designated by the WUESD Superintendent. A school bus stop shall not be designated at the following locations:

a. Prohibited Stops:

1. Within 200 feet of the nearest rail of any railroad crossing or grade, except at railroad stations or on highways that parallel the railroad tracks.
2. The left side of any highway.
3. On a divided or multiple-lane highway where pupils must cross the highway to board or after exiting the bus, unless traffic is controlled by a traffic officer or official traffic control signal. For the purposes of this subsection, a multiple-lane highway is defined as any highway having two or more lanes of travel in each direction.

2. CHP Approval. Unless approved by the California Highway Patrol, a school bus stop shall not be designated at the following locations:

a. Upon the main traveled portion of a highway where there is not a clear view of the stop from 500 ft in each direction along the highway and the speed limit is more than 25 mph.

b. On a highway, pursuant to Vehicle Code Section 22504 ©.

Driver Procedure for Escorted Crossings

At the beginning of each school year and as the need arises throughout the school year, the driver shall ascertain which students are required to cross the roadway pursuant to paragraph 3 of subdivision © of Section 22112 of the Vehicle Code. When pupils need to cross a highway or private road upon which the school bus is stopped, at a location where traffic is not controlled by a traffic officer or official traffic control signal, the driver shall do all of the following:

--Upon approach to a school bus stop where pupils are loading or unloading from a school bus and must cross a highway or private road, the driver of the school bus shall activate an approved flashing amber light warning system, if the bus is so equipped, beginning 200 feet before the bus stop. The driver shall deactivate the amber warning light system after reaching the school bus stop and immediately activate the flashing red light signal system and stop signal arm. The driver shall operate the flashing red signal lights and stop signal arm, as required on the school bus, at all times when the school bus is stopped for the purpose of loading or unloading pupils.

--Before opening the door, the driver shall ensure that the flashing red signal lights and stop signal arm are activated, and that it is safe to exit the school bus.

--The driver shall escort all pupils in prekindergarten, kindergarten, and any of grades 1 to 8 inclusive, across the highway or private road. The driver shall use an approved hand-held STOP sign while escorting all pupils.

--The driver shall require all escorted pupils to walk in front of the bus as they cross the highway or private road.

--The driver shall ensure that all pupils who need to cross the highway or private road have crossed safely, that all other pupils and pedestrians are a safe distance from the bus, and that it is safe to move before deactivating the crossover light system and setting the bus in motion.

Driver Procedure for All Other Bus Stops

--Upon approach to a school bus stop where pupils are loading or unloading from a school bus, the driver of the school bus shall activate an approved flashing amber light warning system, if the bus is so equipped, beginning 200 feet before the bus stop. The driver shall deactivate the amber warning light system after reaching the school bus stop and immediately activate the flashing red light signal system and stop signal arm. The driver shall operate the flashing red signal lights and stop signal arm, as required on the school bus, at all times when the school bus is stopped for the purpose of loading or unloading pupils.

--Before opening the door, the driver shall ensure that the flashing red signal lights and stop signal arm are activated, and that it is safe to exit the school bus.

--The driver shall ensure that all pupils and pedestrians are a safe distance from the bus and that it is safe to move before deactivating the crossover light system and setting the

bus in motion.

WUESD TRANSPORTATION SAFETY PLAN, cont. (3 of 5)

Except at a location where pupils are loading or unloading from a school bus and must cross a highway or private road upon which the school bus is stopped, the school bus driver may not activate the amber warning light system, the flashing red light signal system and stop signal arm at any of the following locations:

1. School bus loading zones on or adjacent to school grounds or during an activity trip, if the school bus is lawfully stopped or parked.
2. Where the school bus is disabled due to mechanical breakdown. The driver of a relief bus that arrives at the scene to transport pupils from the disabled school bus shall not activate the amber warning light system, the flashing red light system, and stop signal arm.
3. Where a pupil requires physical assistance from the driver or authorized attendant to board or leave the school bus and providing the assistance extends the length of time the school bus is stopped beyond the time required to load or unload a pupil that does not require physical assistance.
4. Where the roadway surface on which the bus is stopped is partially or completely covered by snow or ice and requiring traffic to stop would pose a safety hazard as determined by the school bus motor carrier.
5. On a state highway with a posted speed limit of 55 miles per hour or higher where the school bus is completely off the main traveled portion of the highway.
6. Any location determined by the county office, with approval of the Department of the California Highway Patrol, to present a traffic or safety hazard.

Notwithstanding the above restrictions, the Department of the California Highway Patrol may require the activation of an approved flashing amber warning light system, if the bus is so equipped, or the flashing red light signal system and stop signal arm, as required on the school bus, at any location where the department determines that the activation is necessary for the safety of school pupils loading or unloading from a school bus.

Student Procedures for Loading and Unloading at School Bus Stops and School Sites

Pupils transported in a school bus or in a school pupil activity bus shall be under the authority of, and responsible directly to, the driver of the bus, and the driver shall be held responsible for the orderly conduct of the pupils while they are on the bus or being

escorted across a street, highway, or road. Continued disorderly conduct or persistent refusal to submit to the authority of the driver shall be sufficient reason for a pupil to be denied transportation. A bus driver shall not require any pupil to leave the bus enroute between home and school or other destinations.

WUESD TRANSPORTATION SAFETY PLAN, cont. (4 of 5)

The following procedures shall be followed for all home to school transportation as well as transportation to field trips and special trips.

1. Riders and parent/guardians should arrive at the bus stop 5 minutes prior to the scheduled bus arrival time. Parent/guardian delivering or picking up riders should always park on same side of the street as the bus stop.
2. Riders should stand in a safe place and wait quietly for the bus. Riders should stand in a single file line at least 12 feet back from the location where the bus will stop.
3. If the bus is already approaching, riders arriving late must never cross the street to the stop. They must wait at the opposite side for the driver to escort them.
4. When the bus arrives riders shall not approach the bus until the bus is completely stopped, the bus transmission is placed in the proper gear and the parking brake is set. The driver will then open the entrance door, signaling to the riders that it is safe to approach the bus.
5. Riders should enter the bus in an orderly manner and immediately be seated. The safety handrail should be used at all times while walking up the bus steps.
6. Upon arrival to the school or activity site, riders shall remain seated until the bus is completely stopped, the bus transmission is placed in the proper gear and the parking brake is set. The driver will then open the entrance door, signaling to the riders that it is safe to stand and exit the bus. Riders will exit the bus in an orderly manner, using the safety handrail at all times while walking down the bus steps.
7. After exiting the school bus at the school site, riders shall immediately leave the immediate vicinity of the bus.
8. Riders loading at school or activity sites shall line up in an orderly fashion 12 feet from the curb or loading area. When the bus approaches the riders shall stay back and not approach the bus until the bus is completely stopped, the bus transmission is placed in the proper gear and the parking brake is set. The driver will then open the entrance door, signaling to the riders that it is safe to approach the bus.
9. Riders should then board the bus in an orderly manner, using the handrail, and immediately be seated. Riders shall remain seated at all times while the bus is in motion.

10. Upon arrival to the bus stop, riders will remain seated until the bus is completely stopped, the bus transmission is placed in the proper gear and the parking brake is set. The driver will then open the entrance door, signaling to the riders that it is safe to stand and prepare to exit the bus. Students who must cross the roadway pursuant to VC 22112 shall exit the bus after the driver to be escorted across the roadway. After the driver has returned to the bus the students who do not need to cross shall exit the bus.
11. Riders shall use the Passenger Restraint System (seat belt), if the bus is so equipped, at all times while riding the bus.
12. Riders shall depart the bus only at their regular stops unless prior arrangements have been made through the school office by their parent/guardian.

WUESD TRANSPORTATION SAFETY PLAN, cont. (5 of 5)

Procedure for Ensuring That No Student is Left Unattended on the Bus

Upon completion of each school bus run the driver shall ensure no students are left on board the bus by utilizing the following procedure:

1. At the completion of the unloading of students at the school site, the driver shall immediately close the entrance door and do a complete walk through to the back of the bus interior, checking all seats and floor area for students and possessions.
2. At the completion of the unloading of students at any field trip or activity trip, the driver shall immediately close the entrance door and do a complete walk through to the back of the bus interior, checking all seats and floor area for students and possessions.
3. Upon returning to the bus parking area at the end of the day, the driver shall do a complete walk through to the back of the bus interior, checking all seats and floor area for students and possessions. This complete walk through shall be accomplished before the driver leaves the interior of the bus for any reason.
4. Any student found on the bus at the completion of a route shall be immediately escorted by the driver into the school office or the afterschool program..

Procedure for Designating an Adult Chaperone

All school activity trips shall be accompanied by a Designated Adult Chaperone selected by a school official. The designated chaperone shall have a list of every pupil and adult chaperone who is on the bus at the time of departure, and shall account for each pupil, verify the number of pupils to the driver, and sign a form indicating that all pupils are present or accounted for throughout the activity trip.

Legal References:

Education Code:

39831.3 Thomas Edward Lanni School bus Safety Act of 1997

39831.3 Paul Lee School Bus Safety Law

Vehicle Code:

22504 © Unincorporated Area Parking; School Bus Stops

22112 School Bus Signal & School bus Stop

California Code of Regulations, Title 5

14103 Authority of the Driver

California Code of Regulations, Title 13

1238 School Bus Stops

Homework/Makeup Work

Instruction

The Governing Board recognizes that meaningful homework assignments can be a valuable extension of student learning time and assist students in developing good study habits. Homework shall be assigned when necessary to support classroom lessons, enable students to complete unfinished assignments, or review and apply academic content for better understanding.

The Superintendent or designee shall collaborate with school administrators and teachers to develop and regularly review guidelines for the assignment of homework and the related responsibilities of students, staff, and parents/guardians.

Homework assignments shall be reasonable in length and appropriate to the grade level and course. The Board expects that the number, frequency, and degree of difficulty of homework assignments will increase with the grade level and the maturity of students. Teachers shall assign homework only as necessary to fulfill academic goals and reinforce current instruction.

(cf. 6011 - Academic Standards)

As needed, teachers may receive training in designing relevant homework assignments that reinforce classroom learning objectives.

(cf. 4131 - Staff Development)

Although on-time completion of homework is important to maintain academic progress, the Board recognizes that students learn at different rates. Students shall receive credit for work that is completed late in order to encourage their continued learning.

Age-appropriate instruction may be given to help students allocate their time wisely, meet their deadlines, and develop good personal study habits.

At the beginning of the school year, teachers shall communicate homework expectations to students and their parents/guardians. Homework guidelines also shall be included in student and/or parent handbooks. These communications shall include the manner in which homework relates to achievement of academic standards and course content, the impact of homework assignments on students' grades, any school resources and programs that are available to provide homework support, and ways in which parents/guardians may appropriately assist their children.

Although it is the student's responsibility to undertake assignments independently, parents/guardians may serve as a resource and are encouraged to ensure that their child's homework assignments are completed. When a student repeatedly fails to complete his/her homework, the teacher shall notify the student's parents/guardians as soon as possible so that corrective action can be taken prior to the release of any final grades or report cards.

(cf. 5020 - Parent Rights and Responsibilities)
(cf. 6020 - Parent Involvement)

To further support students' homework efforts, the Superintendent or designee may establish and maintain telephone help lines, provide access to school library media centers and technological resources, and/or provide before-school and after-school programs where students can receive homework assistance from teachers, volunteers, and/or student tutors. The Board encourages the Superintendent or designee to design class and transportation schedules that will enable students to make use of homework support services.

(cf. 1240 - Volunteer Assistance)
(cf. 1700 - Relations between Private Industry and the Schools)
(cf. 3541 - Transportation Routes and Services)
(cf. 5148 - Child Care and Development)
(cf. 5148.2 - Before/After School Programs)
(cf. 6112 - School Day)
(cf. 6142.4 - Service Learning/Community Service Classes)
(cf. 6163.1 - Library Media Centers)

Teachers shall review all completed homework to assess the student's understanding of academic content and shall provide timely feedback to the student.

Makeup Work

Students who miss school work shall be given the opportunity to complete all assignments and tests that can be reasonably provided. As determined by the teacher, the assignments and tests shall be reasonably equivalent to, but not necessarily identical to, the assignments and tests missed during the absence. Students shall receive full credit for work satisfactorily completed within a reasonable period of time.

(cf. 5113 - Absences and Excuses)

The Superintendent or designee shall notify parents/guardians that no student may have his/her grade reduced or lose academic credit for any excused absence when missed assignments and tests are satisfactorily completed within a reasonable period of time. Such notification shall include the full text of Education Code 48205. (Education Code 48980)

(cf. 5121 - Grades/Evaluation of Student Achievement)
(cf. 5145.6 - Parental Notifications)

The teacher of any class from which a student is suspended may require the student to complete any assignments and tests missed during the suspension. (Education Code 48913)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

Legal Reference:
EDUCATION CODE
8420-8428 21st Century High School After School Safety and Enrichment for Teens
8482-8484.65 After School Education and Safety Program
8484.7-8484.9 21st Century Community Learning Centers
48205 Absences for personal reasons
48913 Completion of work missed by suspended student
48980 Parental notifications
UNITED STATES CODE, TITLE 20
7171-7176 21st Century Community Learning Centers

Management Resources:
CSBA PUBLICATIONS
Research-Supported Strategies to Improve the Accuracy and Fairness of Grades, Governance Brief, July 2016
WEB SITES
CSBA: http://www.csba.org
California State PTA: http://www.capta.org

May 10, 2017 Weed Union Elementary School District

Subject: Board Agenda Item # 5.1 2017-2018 Budget Guidelines and Assumptions

Discussion

Background Information: This is an annual item, provided prior to the June Budget, that describes assumptions underlying the developing budget.

Enclosure: 2017-2018 Budget Guidelines and Assumptions

Fiscal Impact: None

Weed Union Elementary School District

2017-2018 Budget Guidelines and Assumptions

Budget information is based on the district's 2nd Interim Report and will be revised when state and district budgets are approved June 2017.

Overview

All budgetary decisions are based on BP 3000 Business and Noninstructional Operations, the district's vision and mission statement and core values. ***The Superintendent will recommend a fiscally sound budget to the Board.***

The District's budget shall focus on and support its Aims in the Five Year Strategic Plan of:

- *Maximize student achievement*
- *Ensure safe, secure, and well maintained schools*
- *Function with increasing efficiency and effectiveness*

Assumptions:

Total Revenue: $3,183,260

- Enrollment: 263
- 88% Socioeconomic Factor

Budget for the following resources:

Aim I: Maximize Student Achievement

- 14.0 FTE Regular Classroom Teachers
- 1.0 FTE Resource Specialist Teacher
- 1.0 Opportunity Class Teacher
- .75 FTE Music Teacher
- 1.0 FTE Superintendent/Principal
- 9 TAs
- 4.5 hour computer tech
- 5.5 hour library clerk assistant
- 6 hour computer lab assistant
- SAFE coordinator
- SAFE TAs as supported by SAFE funding

Aim II Ensure Safe, Secure and Well Maintained School

- 7.0 hour Bus Driver

- 1.0 Maintenance Supervisor
- 2.0 FTE Custodians
- 1.0 FTE Cafeteria Manager
- 3.0 FTE Food Service Workers
- Behavior Center Coordinator

Aim III Function with Increasing Efficiency and Effectiveness

- 1.0 FTE Business Official
- 1.0 FTE Administrative Assistant
- 1.0 FTE School Secretary
- Budget for a minimum reserve or ending balance of 17%
- Budget for step and column salary increase.

May 10. 2017 Weed Union Elementary School District

Subject: Board Agenda Item # 5.4 Discuss BP and AR 5141.52 Students Suicide Prevention

Discussion

Suicide Prevention

Policy and regulation substantially revised to reflect NEW LAW (AB 2246, 2016) which mandates districts serving grades 7-12 to adopt policy on suicide prevention, intervention, and postvention by the beginning of the 2017-18 school year. Policy and regulation reflect the mandate to address any related staff development to be provided to teachers in grades 7-12 and to address the needs of specified high-risk student populations. In addition, policy and regulation add best practices in prevention, intervention, and postvention, including, but not limited to, student instruction, crisis intervention procedures, follow-up care for a student who threatens or attempts suicide, and the provision of counseling and other postvention strategies to reduce suicide contagion.

Enclosure: Marked Up Copy

Fiscal Impact: None

CSBA Sample
Board Policy
Suicide Prevention

BP 5141.52
Students

Note: Education Code 215, as added by AB 2246 (Ch. 642, Statutes of 2016), mandates that the Governing Board of any district serving students in grades 7-12 adopt a policy on student suicide prevention, intervention, and postvention (i.e., intervention conducted after a suicide) with specified components. Those components are addressed in the following policy and the accompanying administrative regulation. Also see the California Department of Education's model policy required by Education Code 215.

Note: The following policy and accompanying administrative regulation should be revised to reflect district practice. Pursuant to Education Code 215, the policy must be developed in consultation with school and community stakeholders, school-employed mental health professionals, and suicide prevention experts. It is recommended that districts also consult with legal counsel and the district's risk manager or insurance carrier, as appropriate.

The Governing Board recognizes that suicide is a leading cause of death among youth and that school personnel who regularly interact with students are often in a position to recognize the warning signs of suicide and to offer appropriate referral and/or assistance. To attempt to reduce suicidal behavior and its impact on students and families, the Superintendent or designee shall develop measures and strategies for suicide prevention, intervention, and postvention.

In developing measures and strategies for use by the district, the Superintendent or designee may consult with school health professionals, school counselors, school psychologists, school social workers, administrators, other staff, parents/guardians, students, local health agencies, mental health professionals, and community organizations.

(cf. 1020 - Youth Services)
(cf. 1220 - Citizen Advisory Committees)
(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)

Such measures and strategies shall include, but are not limited to:

Note: Education Code 215, as added by AB 2246 (Ch. 642, Statutes of 2016), mandates that the district's policy address any training to be provided to teachers of students in grades 7-12 on suicide awareness and prevention. See the accompanying administrative regulation for additional language fulfilling this mandate. In addition, Education Code 49604 encourages each district to provide suicide prevention training at least once to each middle, junior high, and high school counselor. Item #1 may be revised to specify other categories of employees who will receive the training.

Staff development on suicide awareness and prevention for teachers, school counselors, and other district employees who interact with students in the secondary grades

(cf. 4131 - Staff Development)
(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

Note: Items #2-7 below reflect optional strategies for suicide prevention, intervention, and postvention and may be revised to reflect district practice.

Instruction to students in problem-solving and coping skills to promote students' mental, emotional, and social health and well-being, as well as instruction in recognizing and appropriately responding to warning signs of suicidal intent in others

(cf. 6142.8 - Comprehensive Health Education)

Methods for promoting a positive school climate that enhances students' feelings of connectedness with the school and that is characterized by caring staff and harmonious interrelationships among students

(cf. 5131 - Conduct)
(cf. 5131.2 - Bullying)
(cf. 5137 - Positive School Climate)
(cf. 5145.3 - Nondiscrimination/Harassment)
(cf. 5145.7 - Sexual Harassment)
(cf. 5145.9 - Hate-Motivated Behavior)

The provision of information to parents/guardians regarding risk factors and warning signs of suicide, the severity of the youth suicide problem, the district's suicide prevention curriculum, basic steps for helping suicidal youth, and/or school and community resources that can help youth in crisis

Encouragement for students to notify appropriate school personnel or other adults when they are experiencing thoughts of suicide or when they suspect or have knowledge of another student's suicidal intentions

Crisis intervention procedures for addressing suicide threats or attempts

Counseling and other postvention strategies for helping students, staff, and others cope in the aftermath of a student's suicide

Note: Education Code 215, as added by AB 2246 (Ch. 642, Statutes of 2016), mandates that the district's policy specifically address the needs of high-risk groups, including, but not limited to, those listed in the following paragraph. See the accompanying administrative regulation for additional language fulfilling this mandate.

As appropriate, these measures and strategies shall specifically address the needs of students who are at high risk of suicide, including, but not limited to, students who are bereaved by suicide; students with disabilities, mental illness, or substance use disorders; students who are experiencing homelessness or who are in out-of-home settings such as foster care; and students who are lesbian, gay, bisexual, transgender, or questioning youth. (Education Code 215)

Legal Reference:
EDUCATION CODE
Student suicide prevention policies
-32289 Comprehensive safety plan

-49079 Student records
Confidentiality of student information
Suicide prevention training for school counselors
GOVERNMENT CODE
-996.6 Government Claims Act
PENAL CODE
-11174.3 Child Abuse and Neglect Reporting Act
WELFARE AND INSTITUTIONS CODE
Emotionally disturbed youth; legislative intent
-5883 Mental Health Services Act
COURT DECISIONS
Corales v. Bennett (Ontario-Montclair School District), (2009) 567 F.3d 554

Management Resources:
CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS
Health Education Content Standards for California Public Schools, Kindergarten Through Grade Twelve, 2008
Health Framework for California Public Schools, Kindergarten Through Grade Twelve, 2003
CENTERS FOR DISEASE CONTROL AND PREVENTION PUBLICATIONS
School Connectedness: Strategies for Increasing Protective Factors Among Youth, 2009
NATIONAL ASSOCIATION OF SCHOOL PSYCHOLOGISTS PUBLICATIONS
Preventing Suicide, Guidelines for Administrators and Crisis Teams, 2015
U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES PUBLICATIONS
Preventing Suicide: A Toolkit for High Schools, 2012
National Strategy for Suicide Prevention: Goals and Objectives for Action, rev. 2012
WEB SITES
American Association of Suicidology: http://www.suicidology.org
American Foundation for Suicide Prevention: http://afsp.org
American Psychological Association: http://www.apa.org
American School Counselor Association: http://www.schoolcounselor.org
California Department of Education, Mental Health: http://www.cde.ca.gov/ls/cg/mh
California Department of Health Care Services, Suicide Prevention Program: http://www.dhcs.ca.gov/services/MH/Pages/SuicidePrevention.aspx
Centers for Disease Control and Prevention, Mental Health: http://www.cdc.gov/mentalhealth
National Association of School Psychologists: http://www.nasponline.org
National Institute for Mental Health: http://www.nimh.nih.gov
Trevor Project: http://thetrevorproject.org
U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration: http://www.samhsa.gov

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CSBA Sample

Administrative Regulation

Suicide Prevention

AR 5141.52
Students

Note: Pursuant to Education Code 215, as added by AB 2246 (Ch. 642, Statutes of 2016), districts serving students in grades 7-12 are mandated to adopt a policy on student suicide prevention, intervention, and postvention (i.e., intervention conducted after a suicide). See the accompanying Board policy. The following administrative regulation provides additional strategies that fulfill the mandate and may be revised to reflect district practice.

Note: Examples of suicide prevention strategies are available in the California Department of Education's (CDE) model policy created in response to AB 2246, the U.S. Department of Health and Human Services publication Preventing Suicide: A Toolkit for High Schools, and resources issued by other state and federal agencies and organizations. For further information about strategies to protect students from bullying, cyberbullying, and other harassment, see BP 5131 - Conduct, BP 5131.2 - Bullying, BP 5145.3 - Nondiscrimination/Harassment, and BP 5145.9 - Hate-Motivated Behavior.

Staff Development

Note: Education Code 215, as added by AB 2246 (Ch. 642, Statutes of 2016), mandates that the district's policy and procedures address any training to be provided to teachers of students in grades 7-12 on suicide awareness and prevention. In addition, Education Code 49604 encourages each district to provide suicide prevention training at least once to each middle, junior high, and high school counselor. The following section may be revised to reflect district practice.

Suicide prevention training shall be provided to teachers, counselors, and other district employees who interact with students at the secondary level. The training shall be offered under the direction of a district counselor/psychologist and/or in cooperation with one or more community mental health agencies.

(cf. 4131 - Staff Development)
(cf. 4231 - Staff Development)
(cf. 4331 - Staff Development)

Materials for training shall include how to identify appropriate mental health services at the school site and within the community, and when and how to refer youth and their families to those services. Materials also may include programs that can be completed through self-review of suitable suicide prevention materials. (Education Code 215)

Staff development shall include research and information related to the following topics:

Note: Education Code 215, as added by AB 2246 (Ch. 642, Statutes of 2016), mandates that the district's policy specifically address the needs of high-risk groups; see the accompanying Board policy. One strategy to specifically address their needs is to increase staff awareness of the higher rates of suicide among these groups, as provided in item #1 below.

1. The higher risk of suicide among certain groups, including, but not limited to, students who are bereaved by suicide; students with disabilities, mental illness, or substance use disorders; students who are experiencing homelessness or who are in out-of-home settings such as foster care; and students who are lesbian, gay, bisexual, transgender, or questioning youth

Note: Staff development may include training about risk factors associated with suicide, as provided in item #2 below. Information about risk factors is available from the CDE, Centers for Disease Control and Prevention, American Association of Suicidology, American Foundation for Suicide Prevention, Trevor Project, and other agencies and organizations.

2. Individual risk factors such as previous suicide attempt(s) or self-harm, history of depression or mental illness, family history of suicide or violence, feelings of isolation, interpersonal conflicts, a recent severe stressor or loss, family instability, impulsivity, and other factors

(cf. 5131.6 - Alcohol and Other Drugs)

3. Warning signs that may indicate depression, emotional distress, or suicidal intentions, such as changes in students' personality or behavior and verbalizations of hopelessness or suicidal intent

4. Protective factors that may help to decrease a person's suicide risk, such as resiliency, problem-solving ability, access to mental health care, and positive connections to family, peers, school, and community

5. Instructional strategies for teaching the suicide prevention curriculum and promoting mental and emotional health

6. School and community resources and services, including resources and services that meet the specific needs of high-risk groups

(cf. 5141.6 - School Health Services)
(cf. 6164.2 - Guidance/Counseling Services)

7. District procedures for intervening when a student attempts, threatens, or discloses the desire to die by suicide

Instruction

***Note: The state's content standards for health education include voluntary standards

pertaining to mental, emotional, and social health at selected elementary and secondary grades and suicide prevention instruction at grade 7 or 8 and in high school. The district may revise the following paragraph to reflect grade levels offered by the district.***

The district's comprehensive health education program shall promote the healthy mental, emotional, and social development of students and shall be aligned with the state content standards and curriculum framework. Suicide prevention instruction shall be incorporated into the health education curriculum at appropriate secondary grades and shall be designed to help students:

1. Identify and analyze signs of depression and self-destructive behaviors and understand how feelings of depression, loss, isolation, inadequacy, and anxiety can lead to thoughts of suicide

2. Develop coping and resiliency skills and self-esteem

3. Learn to listen, be honest, share feelings, and get help when communicating with friends who show signs of suicidal intent

4. Identify trusted adults, school resources, and/or community crisis intervention resources where youth can get help and recognize that there is no stigma associated with seeking services for mental health, substance abuse, and/or suicide prevention

(cf. 1020 - Youth Services)
(cf. 5131.6 - Alcohol and Other Drugs)
(cf. 5141.6 - School Health Services)
(cf. 6142.8 - Comprehensive Health Education)
(cf. 6164.2 - Guidance/Counseling Services)

Intervention

Note: Education Code 215, as added by AB 2246 (Ch. 642, Statutes of 2016), mandates that the district's policy and procedures address suicide intervention. The following section should be revised to reflect district practice.

Note: In addition, the district may choose to incorporate crisis intervention strategies in its comprehensive school safety plan adopted pursuant to Education Code 32280-32289; see BP/AR 0450 - Comprehensive Safety Plan.

Students shall be encouraged to notify a teacher, principal, counselor, or other adult when they are experiencing thoughts of suicide or when they suspect or have knowledge of another student's suicidal intentions.

Every statement regarding suicidal intent shall be taken seriously. Whenever a staff member suspects or has knowledge of a student's suicidal intentions based on the student's verbalizations or act of self-harm, he/she shall promptly notify the principal or school counselor.

Note: Education Code 49602 generally protects the confidentiality of information of a personal nature disclosed to a school counselor by a student age 12 years or older or by a parent/guardian. However, in certain circumstances, the counselor may disclose such information to avert a clear and present danger to the health, safety, or welfare of the student. Also see BP 6164.2 - Guidance/Counseling Services.

Although any personal information that a student discloses to a school counselor shall generally not be revealed, released, referenced, or discussed with third parties, the counselor may report to the principal or student's parents/guardians when he/she has reasonable cause to believe that disclosure is necessary to avert a clear and present danger to the health, safety, or welfare of the student. In addition, the counselor may disclose information of a personal nature to psychotherapists, other health care providers, or the school nurse for the sole purpose of referring the student for treatment. (Education Code 49602)

(cf. 5141 - Health Care and Emergencies)

A school employee shall act only within the authorization and scope of his/her credential or license. An employee is not authorized to diagnose or treat mental illness unless he/she is specifically licensed and employed to do so. (Education Code 215)

Whenever schools establish a peer counseling system to provide support for students, peer counselors shall receive training that includes identification of the warning signs of suicidal behavior and referral of a suicidal student to appropriate adults.

(cf. 5138 - Conflict Resolution/Peer Mediation)

When a suicide attempt or threat is reported, the principal or designee shall ensure student safety by taking the following actions:

1. Immediately securing medical treatment and/or mental health services as necessary

2. Notifying law enforcement and/or other emergency assistance if a suicidal act is being actively threatened

3. Keeping the student under continuous adult supervision until the parent/guardian and/or appropriate support agent or agency can be contacted and has the opportunity to intervene

4. Removing other students from the immediate area as soon as possible

(cf. 0450 - Comprehensive Safety Plan)
(cf. 5141 - Health Care and Emergencies)

The principal or designee shall document the incident in writing, including the steps that the school took in response to the suicide attempt or threat.

(cf. 5125 - Student Records)

Note: The following paragraph is optional. If a student's parents/guardians refuse or neglect to access treatment for a student who has been identified to be at risk for suicide, the Superintendent or designee shall consider whether a referral to child protective services for child neglect is needed. Pursuant to Penal Code 11164-11174.3, the Child Abuse and Neglect Reporting Act, school employees who are mandated reporters are required to report child abuse or neglect, as defined in law, when they have knowledge of or reasonably suspect that a child is a victim of child abuse or neglect. See BP/AR 5141.4 - Child Abuse Prevention and Reporting.

The Superintendent or designee shall follow up with the parent/guardian and student in a timely manner to provide referrals to appropriate services as needed. If the parent/guardian does not access treatment for the student, the Superintendent or designee may meet with the parent/guardian to identify barriers to treatment and assist the family in providing follow-up care for the student. If follow-up care is still not provided, the Superintendent or designee shall consider whether he/she is required, pursuant to laws for mandated reporters of child neglect, to refer the matter to the local child protective services agency.

(cf. 5141.4 - Child Abuse Prevention and Reporting)

For any student returning to school after a mental health crisis, the principal or designee and/or school counselor may meet with the parents/guardians and, if appropriate, with the student to discuss re-entry and appropriate next steps to ensure the student's readiness for return to school.

Postvention

Note: Education Code 215, as added by AB 2246 (Ch. 642, Statutes of 2016), mandates that the district's policy and procedures address suicide postvention. The following section should be revised to reflect district practice.

In the event that a student dies by suicide, the Superintendent or designee shall communicate with the student's parents/guardians to offer condolences, assistance, and resources. In accordance with the laws governing confidentiality of student record information, the Superintendent or designee shall consult with the parents/guardians regarding facts that may be divulged to other students, parents/guardians, and staff.

Note: Research has identified an increased risk of suicide among youth who are grieving the suicide of another (so-called "suicide contagion"). The National Association of School Psychologists, in its Preventing Suicide, Guidelines for Administrators and Crisis Teams, recommends that memorials should be implemented with care so as not to sensationalize or glamorize suicide and thereby increase the suicide risk to other students. If a memorial is conducted for a student who dies by suicide, the association suggests a living memorial, such as making donations to a local crisis center, participating in an event that raises awareness about suicide prevention, or providing other opportunities for service activities in the school.

The Superintendent or designee shall implement procedures to address students' and staff's grief

and to minimize the risk of imitative suicide or suicide contagion. He/she shall provide students, parents/guardians, and staff with information, counseling, and/or referrals to community agencies as needed. School staff may receive assistance from school counselors or other mental health professionals in determining how best to discuss the suicide or attempted suicide with students.

Any response to media inquiries shall be handled by the district-designated spokesperson who shall not divulge confidential information. The district's response shall not sensationalize suicide and shall focus on the district's postvention plan and available resources.

(cf. 1112- Media Relations)

After any suicide or attempted suicide by a student, the Superintendent or designee shall provide an opportunity for all staff who responded to the incident to debrief, evaluate the effectiveness of the strategies used, and make recommendations for future actions.

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May 10, 2017 Weed Union Elementary School District

Subject: Board Agenda Item # 5.5. Discuss revised 2017-2018 Academic Calendar

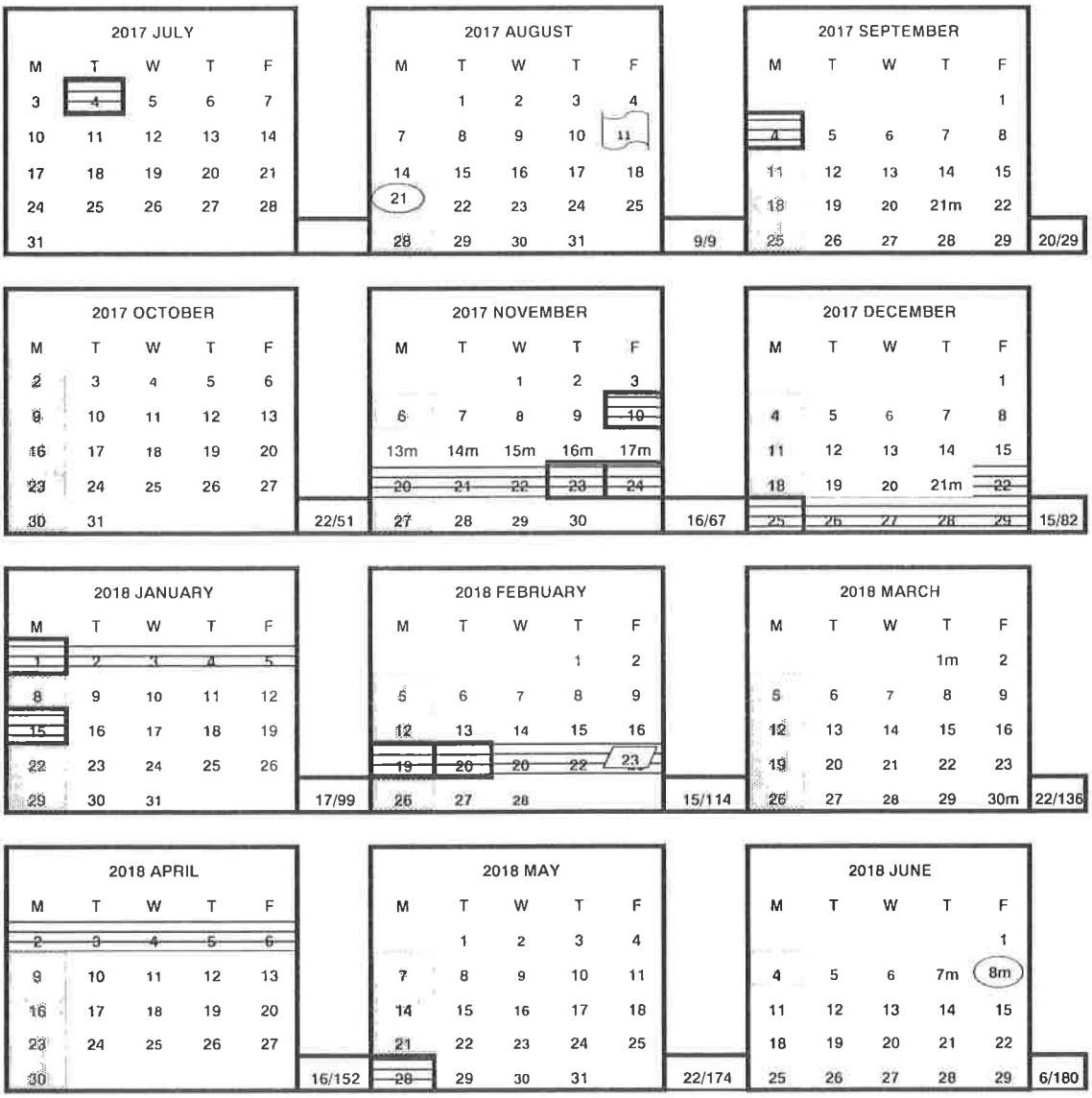
Discussion
Revise 2017-2018 Academic Calendar to reflex early release days on Mondays.

Enclosure: 2017 – 2018 Academic Calendar

Fiscal Impact: None

Superintendent's Recommendation: Approve

WEED UNION ELEMENTARY SCHOOL DISTRICT 2017-2018 SCHOOL CALENDAR
180 SCHOOL DAYS



8/11	First Staff Work Day
8/21	First Student Day
8/31	Back to School Night
2/23	Snow Day
5/24	Open House
6/6	Graduation
6/8	Last Day of School
	Early Release Mondays

Minimum Days (m)

9/21, 11/13-11/17, 12/21, 3/1, 3/30, 6/7, 6/8

Holidays (11)

7/4	Fourth of July
9/4	Labor Day
11/10	Veterans Day (Observed)
11/23	Thanksgiving Day
11/24	In Lieu of Admission Day
12/25	Christmas Day
1/1	New Year's Day
1/15	Martin Luther King Jr.'s Day
2/19	President's Day Observed
2/20	Lincoln's Day Observed
5/28	Memorial Day Observed

Breaks

Fall	11/20 - 11/24
Winter	12/22- 1/5
Holiday	2/19-2/22
Spring	4/2-4/6

End of Quarter

1st-	10/27
2nd-	1/26
3rd-	3/30
4th-	6/8

Board Approved: 2/08/2017
Board Revised: Draft

May 10, 2017 Weed Union Elementary School District

Subject: Board Agenda Item # 6.1 Approve Overnight trip for 8th Grade May 31-June 2

Enclosure: Itinerary

Fiscal Impact: None

Superintendent's Recommendation: Approve

Eighth Grade Trip Itinerary

Wednesday, May 31

6:30 Depart from WES-breakfast from cafeteria
11:00 Arrive at hotel-eat sack lunch
11:30 Six Flags-dinner
6:30 Arrive at Hotel check in
7:00 Pool
9:00 Hotel Rooms
10:00 Lights out

Thursday, June 1

7:00 Breakfast
8:00 Depart for Ferry
9:30 Ferry to SF
10:30 Arrive at Pier
11:30 Exploratorium
1:00 Visit Pier for lunch and hangout
4:00 Head to Ferry
4:30 Depart for Hotel area
6:00 Dinner
7:30 Pool
9:00 Hotel Room
10:00 Lights out

Friday, June 2

8:00 Wake up
9:00 Breakfast
10:00 Depart for Jelly Belly Factory
10:30 Tour Jelly Belly
12:30 Depart for home
1:00 Fairfield Mall Lunch
3:30 Depart for home
6:00 Arrive at WES

May 10. 2017 Weed Union Elementary School District

To: Governing Board Members

Subject: Board Agenda Item # 7.0 Reports through 9.0 Adjournment

Reports

7.1 Certificated Staff

7.2 Classified Staff

7.3 Superintendent/ Principal Cummings

8.0 Board Comments

9.0 Adjournment Time: _____

Weed Elementary School

5/3/2017

2016-2017

Enrollment by Teacher and Grade

Teacher	TK			K			1			2			3			4			5			6			7			8			ALL Grades		
	Boys	Girls	Total	Boys	Girls	Total	Boys	Girls	Total	Boys	Girls	Total	Boys	Girls	Total	Boys	Girls	Total	Boys	Girls	Total	Boys	Girls	Total	Boys	Girls	Total	Boys	Girls	Total	Boys	Girls	Total
005 Blankenship	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	14	16	30	14	16	30
006 Coots	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5	2	7	7	6	13	-	-	-	-	-	-	-	-	-	12	8	20
049 Dillon	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1	-	1	4	1	5	-	-	-	5	1	6
009 Fantel	-	-	-	-	-	-	-	-	-	10	8	18	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10	8	18
010 Fussell	-	-	-	-	-	-	-	-	-	6	4	10	3	3	6	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	9	7	16
026 Hall	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	16	12	28	-	-	-	-	-	-	16	12	28
042 Lemos	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	9	8	17	-	-	-	9	8	17
047 Lynch	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	11	6	17	-	-	-	11	6	17
016 Miller	-	-	-	-	-	-	-	-	-	-	-	-	10	10	20	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10	10	20
014 Oates	4	3	7	9	2	11	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	13	5	18
048 Oberg	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10	6	16	-	-	-	-	-	-	-	-	-	10	6	16
017 Poloni	-	-	-	9	8	17	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	9	8	17
046 Ramirez	-	-	-	-	-	-	8	6	14	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	8	6	14
036 Wilson	-	-	-	-	-	-	7	6	13	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	7	6	13
011 Yandell	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	15	13	28	-	-	-	-	-	-	-	-	-	-	-	-	15	13	28
School Total:	4	3	7	18	10	28	15	12	27	16	12	28	13	13	26	20	15	35	17	12	29	17	12	29	24	15	39	14	16	30	158	120	278