July	August	September	October	November	December	January	February	March	April	May	June
Board - Yearly	**Board - Yearly**	**Board - Yearly**	**Board - Yearly**	**Board - Yearly**	**Board - Yearly**	**Board - Yearly**	**Board - Yearly**	**Board - Yearly**	**Board - Yearly**	**Board - Yearly**	**Board - Yearly**
Board Self Evaluation	SAFE Early Release Policy (Consent Item)	Unaudited Actuals	Board Self Evaluation	School Plan for Student Achievement - SPSA	Organizational Items 1. Election of Officers 2. Approval of the Board Meeting Schedule		Conflict of Interest Code - 1st Reading	Second Interim	Instructional Materials Adoptions	Recogination of Retirement	**Public Hearings:** Budget, LCAP
	CONNAPP-Certificates of Assurance	GANN Limit	**Public Hearing** - Sufficiency of Textbooks & Instructional Materials	Proposed Meeting Schedule for New Year	First Interim Report and Certification	LCAP Mid Year Update to Board	SARC Approval	March 15 Layoff Deadline	Resolutions Recognizing Day of the Teacher & Classified Employees	LCAP Update	Temporary Interfund Borrowing Board Resolution
	Stipend Contracts - Complete			Approval of Annual Organizational Meeting of the Governing Board	Administration of Oath the Newly elected and re-elected Board Members	Approval of Fall Audit	Comprehensive Safe School Plan	Conflict of Interest Code - Consent & File by April 1st	Alternative Work Schedules for 11 & 12 month employees	Second Interim Report and Approval	LCAP Both Board Meetings
	AB1200 after Union Negotiations			Superintendent Evaluation	Election of Officers - Certificate of Election (Email to SCOE)			Biennial Update (Even Numbered Years)	Look for Field Trip requests	Board Members Sign Diplomas	
				Approve Overnight Athletic Tournaments	Approval of Audit			Calendar Approval		Board Members Volunteer to hand out Diplomas	
								Upcoming Year Budget Priorities		Approve Overnight 8th Grade Trip	
								Look For Union's Sunshine letters			
				School Board Elections	**CSBA Annual Conference**			**SSDA Conference**			
Williams Quarterly Report			Williams Quarterly Report			Williams Quarterly Report			Williams Quarterly Report		
Board Policy Updates			Board Policy Updates			Board Policy Updates			Board Policy Updates		
Human Resources	Human Resources	Human Resources	Human Resources	Human Resources	Human Resources	Human Resources	Human Resources	Human Resources	Human Resources	Human Resources	Human Resources
Finalize Staffing for the upcoming school year	Induction		Credentialing Conference	Evaluation Monitoring			Evaluation Monitoring	Negotiations Prep / Non-reelections / Layoffs	Negotiations	Negotiations	Negotiations Complete
									Teacher Recruitment	Contracts Signed	Evaluations
									Staffing Projections, Postings	Teacher Recruitment	
Business Department	Business Department	Business Department	Business Department	Business Department	Business Department	Business Department	Business Department	Business Department	Business Department	Business Department	Business Department
Facility Planning		Unaudited Actuals	Developer Fee Report		First Interim	Governors Budget Released	Annual Transportation Plan	Second Interim	Audit	May Revise	Budget Development and Approval
		Audit			CSBA					Transportation Routes	
					Audit Report					School Start/End Times	
Curriculum	Curriculum	Curriculum	Curriculum	Curriculum	Curriculum	Curriculum	Curriculum	Curriculum	Curriculum	Curriculum	Curriculum
Prepare Aeries for new year	Staff Development	Grade Level/Dept. Fall Benchmark Assessment Creation		Grade Level/Benchmark Testing		Grade Level/Dept. Spring Benchmark		Grade Level/Dept. End of Year Benchmark	Textbook Adoption Decision	CAASPP	Report Cards
Textbook Orders	Testing	CELDT Testing	Report Cards	Assessment Creation		Assessment Creation		Report Cards	CAASPP		
	CELDT			CAHSEE		Aeries Conference					
						Report Cards					
School Site	School Site	School Site	School Site	School Site	School Site	School Site	School Site	School Site	School Site	School Site	School Site
Deep Cleaning	Back to School Night	MAP Testing	End of 1st Quarter			End of 2nd Quarter		End of Third Quarter		Open House	End of 4th Quarter
	Set up Staff & Student Schedules		Parent Teacher Conferences			Map Testing				Science Fair	8th Grade Overnight Trip
											8th Grade Graduation
		Co-Op Meetings	Co-Op Meetings				Co-Op Meetings	Co-Op Meetings		Co-Op Meetings	
Superintendent	Superintendent	Superintendent	Superintendent	Superintendent	Superintendent	Superintendent	Superintendent	Superintendent	Superintendent	Superintendent	Superintendent
Create Action Plans for New School Year	Welcome Back Breakfast	Free and Reduced Lunch App Drive	Board Election Candidate Meeting	Potential New Board Member Training @ County	CSBA		Strategic Planning Meetings	LCAP	LCAP	LCAP Stakeholders Meetings	
	Staff Devolpment	State Dashboard			Staff Appreciation Holiday Party	Conduct Annual Surveys	Strategic Planning Results		Teacher Recruiting		Analysis
	Evaluations					Superintendent Conference					
Testing	Testing	Testing	Testing	Testing	Testing	Testing	Testing	Testing	Testing	Testing	Testing
	Identify CAASPP Test Site Coordinators & set up accounts	Set up the test window for CAASPP & ELPAC (in TOMS)	LEA preview of statewide CAASPP results available	Confirm test windows are set up/assigned to school sites	Verify the need for accommodations	Statewide CAASPP testing window opens	Share testing schedules & notify parents about upcoming testing	Confirm staff have completed test security forms	Ensure all condition codes are documented and entered into TOMS	Preliminary CAASPP test results available in CERS	Ensure CAASPP Coordinator designation in complete for next school year

July	August	September	October	November	December	January	February	March	April	May	June
Board - Yearly	Board - Yearly	Board - Yearly	Board - Yearly	Board - Yearly	Board - Yearly	Board - Yearly	Board - Yearly	Board - Yearly	Board - Yearly	Board - Yearly	Board - Yearly
		Official student results file is available in TOMS		Verify technology requirements are tested and met		Collaborate with IT to make sure devices are test ready	Superintendent Designation of LEA Coordinator for next school year opens				
Lunch/Meals	Lunch/Meals	Lunch/Meals	Lunch/Meals	Lunch/Meals	Lunch/Meals	Lunch/Meals	Lunch/Meals	Lunch/Meals	Lunch/Meals	Lunch/Meals	Lunch/Meals
			Verifications after information Day								